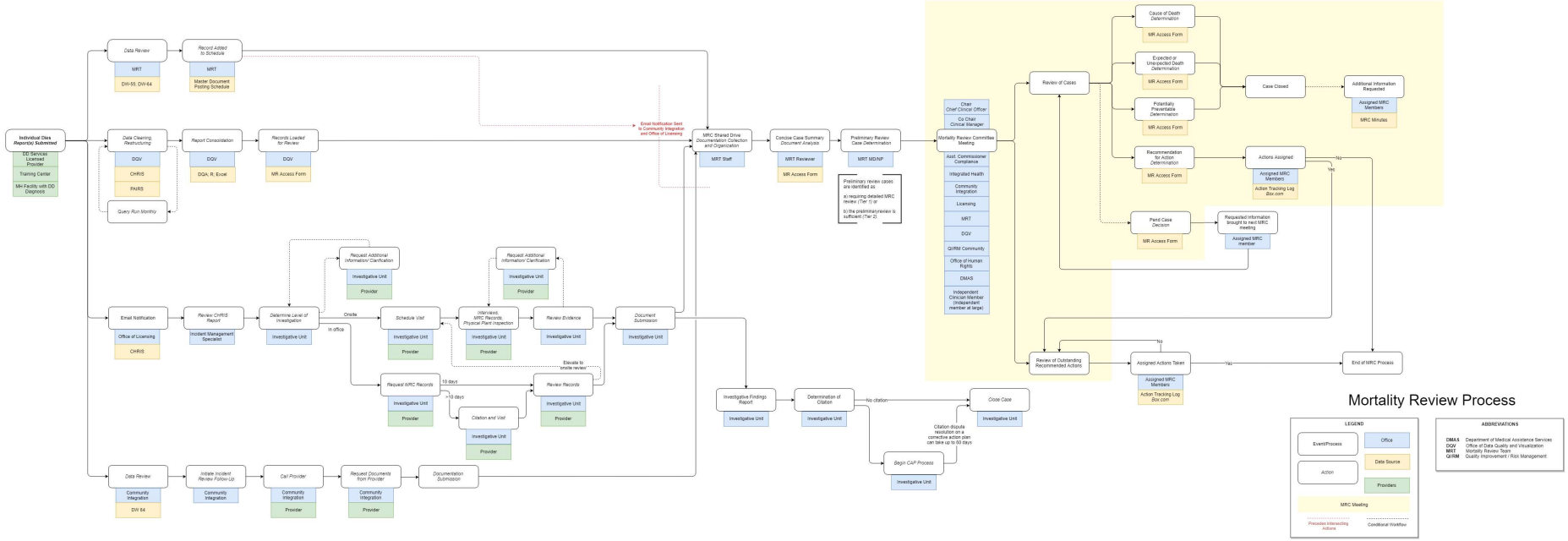
Mortality Review Process
Individual Dies Reported/ Submitted
DD Services Licensed Provider
Training Center
MH Facility with DD Diagnosis
Data Review
MRT
DW-55; DW-64
Record Added to Schedule
MRT
Master Document Posting Schedule
Data Cleaning, Restructuring
DQV
CHRIS
PAIRS
Query Run Monthly
Report Consolidation
DQV
DQA; R; Excel
Records Loaded for Review
DQV
MR Access Form
Email Notification Sent to Community Integration and Office of Licensing
MRC Shared Drive Documentation Collection and Organization
MRT Staff
Concise Case Summary Document Analysis
MRT Reviewer
MR Access Form
Preliminary Review Case Determination
MRT MD/NP
Preliminary review cases are identified as:
a) requiring detailed MRC review (Tier 1) or
b) the preliminary/review is sufficient (Tier 2)
Email Notification
Office of Licensing
CHRIS
Review CHRIS Report
Incident Management Specialist
Determine Level of Investigation
Investigative Unit
Request Additional Information/ Clarification
Investigative Unit
Provider
Onsite
In office
Schedule Visit
Investigative Unit
Provider
Interviews, MRC Records, Physical Plant Inspection
Investigative Unit
Provider
Request Additional Information/ Clarification
Investigative Unit
Provider
Review Evidence
Investigative Unit
Document Submission
Investigative Unit
Elevate to "onsite review"
Request MRC Records
Investigative Unit
Provider
10 days
>10 days
Citation and Visit
Investigative Unit
Provider
Review Records
Investigative Unit
Provider
Data Review
Community Integration
DW 64
Initiate Incident Review Follow-Up
Community Integration
Call Provider
Community Integration
Provider
Request Documents from Provider
Community Integration
Provider
Documentation Submission
Investigative Findings Report
Investigative Unit
Determination of Citation
Investigative Unit
No citation
Close Case
Investigative Unit
Citation dispute resolution on a corrective action plan can take up to 60 days
Begin CAP Process
Investigative Unit
Chair
Chief Clinical Officer
Co Chair
Clinical Manager
Mortality Review Committee Meeting
Asst. Commissioner Compliance
Integrated Health
Community Integration
Licensing
MRT
DQV
QI/RM Community
Office of Human Rights
DMAS
Independent Clinician Member (Independent member at large)
Review of Cases
Cause of Death Determination
MR Access Form
Expected or Unexpected Death Determination
MR Access Form
Potentially Preventable Determination
MR Access Form
Recommendation for Action Determination
MR Access Form
Panel Case Decision
MR Access Form
Requested information brought to next MRC meeting
Assigned MRC member
Case Closed
Additional Information Requested
Assigned MRC Members
MRC Minutes
Actions Assigned
Assigned MRC Members
Action Tracking Log Box.com
No
Yes
Review of Outstanding Recommended Actions
Assigned Actions Taken
Assigned MRC Members
Action Tracking Log Box.com
No
Yes
End of MRC Process
LEGEND
Event/Process
Action
Office
Data Source
Providers
MRC Meeting
Process Intersection
Precedes Intersecting Actions
Conditional Workflow
ABBREVIATIONS
DMAS Department of Medical Assistance Services
DQV Office of Data Quality and Visualization
MRT Mortality Review Team
QI/RM Quality Improvement / Risk Management